

## Timeline for QEP Development

<u>DATE</u>	<u>ACTIVITY</u>
<i>January 2008</i>	College of Education voted and accepted the topic of “College Level Writing Skills” as the QEP topic.
<i>January 2008</i>	College of Business faculty provided with electronic resources to review QEP requirements and sample documents
<i>February 2008</i>	College of Arts & Sciences voted and accepted “Writing Across the Curriculum” as the QEP topic
<i>February 2008</i>	First meeting of the SACS Steering Committee (meeting minutes available).
<i>March 2008</i>	Appointment of all SACS Committees including QEP Team
<i>March 2008</i>	March Faculty/Staff meeting - Dr. Kevin Dupre delivered a presentation with handouts that included specific steps in developing a QEP along with an anticipated timeline for the process.
<i>April 2008</i>	College of Business faculty participate in survey of issues regarding possible QEP topic. Resulting top 3 issues included improving critical thinking skills, improving college-level writing skills, and understanding global issues.
<i>May 2008</i>	ASU Foundation Board members participate in survey of issues regarding possible QEP topic. Resulting top 3 issues included improving college-level writing skills, improving information literacy & technology skills, and improving critical thinking skills.
<i>May 2008</i>	Graduating seniors participate in survey of issues regarding possible QEP topic. Resulting top 3 issues included improving critical thinking skills, improving information literacy & technology skills, and improving college-level writing skills.
<i>July 2008</i>	July Faculty/Staff Meeting - Debbie Ferguson led QEP Teaser Activity that put faculty members in groups of 8-10. Each group was given a small paper sack containing assorted letters with the task to unscramble the letters into three words: Are You Ready? Members of the winning group were awarded small prizes.
<i>August 2008</i>	QEP marketing activities incorporated into course curriculum of 2 classes (Marketing Research & Advertising) by L. Kerner
<i>September 2008</i>	First meeting of the QEP Team – discussed various survey results and voted to propose “writing” as the focus of ASU’s QEP. Proposal was made to Steering Committee.
<i>October 2008</i>	SACS Steering Committee accepts proposal from QEP team. ASU formally adopts “writing” as the focus of its QEP.
<i>October 2008</i>	Marketing classes present their proposals regarding marketing the QEP to faculty, students, and the community
<i>January 2009</i>	January Faculty/Staff Meeting – Jackie Smith delivered presentation regarding the QEP at ASU.
<i>January 2009</i>	QEP Team established an email address for QEP ( <a href="mailto:qep@athens.edu">qep@athens.edu</a> )
<i>March 2009</i>	Organization developed in Blackboard for QEP – allows access for all team members to a variety of information and provides real-time conversations
<i>March 2009</i>	Assessment activity conducted with QEP Team members as a pilot activity for all employees. Activity is directed at developing student learning outcomes.
<i>March 2009</i>	ASU Library creates a “QEP Resource Section” in the Reserves Section of Library – Collection is started and will continue to expand

April 2009	Link to ASU's QEP added to university's homepage.
April 2009	Institution-wide "Tea and Cookies" event. Small focus groups worked together to determine outcomes, assessment measures, results, and analysis/improvements for student learning outcomes. Large group discussion immediately followed regarding student writing abilities.
July 2009	Focus Group Activities surrounding literature focus and college-wide resources. <u>Selected Literature:</u> <ul style="list-style-type: none"> <li>• Palmacci, C. (Dec. 2007). What is college-level writing? <i>Teaching English in the Two Year College</i>, 35(2), 210.</li> <li>• Quible, Z.K. &amp; Griffin F. (Sept/Oct 2007). Are writing deficiencies creating a lost generation of business writers? <i>Journal of Education for Business</i>, 32-36</li> </ul>
August 2009	All full-time and part-time faculty provided access to QEP Blackboard Organization
August 2009	Fall Inservice Event – J Smith provides update on QEP website development and Blackboard organization development; all employees receive QEP Mousepad.
September 2009	Brown Bag Discussion Event for Faculty – "Scoring Student Writing Assignments". Convened by Dr. Frazier Douglas, ASU Professor of Psychology
October 2009	Part-Time Support (Phyllis Claxton) joined the QEP Team working 19 hours/week to set up QEP Office and provide support for all QEP activities.
October 2009	Dr. Kevin Dupre facilitated the ASU Campus Book Discussion Group as they met to discuss <i>Dangerous Writing: Understanding the Political Economy of Composition</i> by Tony Scott (2009). This book was selected with the institution's QEP theme in mind.
November 10, 2009	Focus Group meeting surrounding selected literature regarding college-level writing. <u>Selected Literature:</u> <ul style="list-style-type: none"> <li>• National Council of Teachers of English. (1998). Teaching composition: A position statement. <a href="http://www.ncte.org/positions/statements/teachingcomposition">www.ncte.org/positions/statements/teachingcomposition</a></li> <li>• Plata, M. (Dec 2008). Looking beyond undergraduates' attitude about a university-wide writing requirement. <i>Journal of Instructional Psychology</i>, 35(4), 365-375.</li> <li>• McLeod, S., &amp; Maimon, E. (May 2000). Clearing the air: WAC myths and realities. <i>College English</i>, 62(5), 573-583.</li> <li>• Hillocks, Jr., G. (May 1987). Synthesis of research on teaching writing. <i>Educational Leadership</i>, 44(8), 71-82.</li> <li>• Emig, J. (May 1977). Writing as a mode of learning. <i>College Composition and Communication</i>, 28(2), 122-128.</li> </ul>
December 1, 2009	Focus Group meeting surrounding selected literature regarding college-level writing. <u>Selected Literature:</u> <ul style="list-style-type: none"> <li>• National Council of Teachers of English. (1998). Teaching composition: A position statement. <a href="http://www.ncte.org/positions/statements/teachingcomposition">www.ncte.org/positions/statements/teachingcomposition</a></li> <li>• Plata, M. (Dec 2008). Looking beyond undergraduates' attitude about a university-wide writing requirement. <i>Journal of Instructional Psychology</i>, 35(4), 365-375.</li> <li>• McLeod, S., &amp; Maimon, E. (May 2000). Clearing the air: WAC myths and realities. <i>College English</i>, 62(5), 573-583.</li> <li>• Thomas, P.L. (May 2007). Of flattery and thievery: Reconsidering plagiarism in a time</li> </ul>

	<p>of virtual information. <i>English Journal</i>, 96(5), 81-84.</p> <ul style="list-style-type: none"> <li>• Emig, J. (May 1977). Writing as a mode of learning. <i>College Composition and Communication</i>, 28(2), 122-128.</li> </ul>
January 2010	<p>Two Focus Group meetings surrounding selected literature regarding college-level writing.</p> <p><u>Selected Literature:</u></p> <ul style="list-style-type: none"> <li>• Richardson, M. (Nov 2008). Writing is not just a basic skill. <i>The Chronicle of Higher Education</i>, 55(11), A.47.</li> <li>• Colvin, B.B. (December 2007). Another look at plagiarism in the digital age: Is it time to turn in my badge? <i>Teaching English in the Two Year College</i>, 35(2), 149-158.</li> </ul>
February 2010	<p>Two Focus Group meetings surrounding selected literature regarding college-level writing.</p> <p><u>Selected Literature:</u></p> <ul style="list-style-type: none"> <li>• Warner, F. (Nov/Dec 2008). Improving communication is everyone's responsibility. <i>Change</i>, 40(6), 26-33.</li> <li>• Sherrill, S. (February 23, 2007). Why students must be held accountable for their writing. <i>Innovation Abstracts</i>, 29(6).</li> </ul> <p>Dr. Kevin Dupre' and Phyllis Claxton met with SGA Leadership regarding student involvement in QEP activities.</p>